

**Policy Committee Meeting Minutes**  
**Wednesday, February 13, 2019**  
**3:30 p.m.**  
**RCK Annex**

**Attendees:** Rob Rubin, Barbara Goodman (arrived 3:41 p.m.), John Lumia (arrived at 3:34 p.m.), Peggy Kelland (arrived 3:38 p.m.), Dwight Bonk, Alberta Pedro

There was one community member present at the meeting. The meeting was called to order at 3:32 p.m. by Chairman Robert Rubin.

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1. **Approval of Minutes** - Motion made by Dwight Bonk to approve the Policy Committee Minutes of December 17, 2018. The motion was seconded by Alberta Pedro. Vote taken.  
Yes: Rob Rubin, Dwight Bonk, Alberta Pedro  
Not Present: Peggy Kelland, Barbara Goodman, John Lumia  
Motion carried.

2. **4321.10 Programs and Services for Parentally-Placed Nonpublic School Students with Disabilities**  
NYSSBA notes that this is not a required policy however due to the updates in IDEA and Article 89 of the New York Education Law, it explains the new approach. Mr. Zipp, the Assistant Superintendent for Special Education and Student Support Services, also agreed with the recommendation to keep the policy active in the manual as it provides important information to the community with respect to the provision of special education services to students placed in non-public schools within our district.  
Motion made by Dwight Bonk to keep Policy 4321.10 in the Policy Manual  
The motion was seconded by Rob Rubin.  
Yes: Rob Rubin, Dwight Bonk, Alberta Pedro  
Not Present: Peggy Kelland, Barbara Goodman, John Lumia  
Motion carried.

3. **1500 - Building Usage**  
Mr. Lumia presented a draft policy regarding the use of the artificial turf fields. The parameters established in the draft policy for use of the artificial turf field is aligned with the past use requests approved by the Board of Education. The District Clerk retrofitted Mr. Lumia's language into the existing regulation.

Attorney Knapp provided a review of the proposed changes, made edits, and approved the changes. The Policy Committee agreed by mutual consensus to the changes to regulation as presented by Mr. Lumia. Upon the Superintendent's return, the newly revised regulation will be reviewed and included in the next Weekly Memo Review.

#### 4. **4350 Multicultural/Global Education**

NYSSBA notes that this policy is non essential. Input from Dr. Cardwell recommended that the policy remain in effect as it addresses one of the District's Core Values, "we believe that embracing diversity in all of its forms enriches the human experience." In addition, through the efforts of the Human Resources department, the District is committed to actively address multiculturalism and diversity through staff development, curriculum, instruction, and resources.

Motion made by John Lumia to keep Policy 4350 active in the Policy Manual.  
The motion was seconded by Peggy Kelland.

Yes: Rob Rubin, John Lumia, Peggy Kelland, Dwight Bonk, Alberta Pedro

Not Present: Barbara Goodman

Motion carried.

The Board discussed adding the word "socioeconomically" to the sentence "Children today are and will be participating in a society that is more culturally and *socioeconomically* diversity than that of previous generations." There are negative connotations to socioeconomic diversity. The Committee agreed that this particular policy may not be the correct place to add this.

#### 5. **Committee Surveys**

*DRAFT: Committees should report periodically to the Board, keeping it informed of progress and problems. The role of the committee shall be limited to that contained in the Board's approved charter of the committee. Decisions regarding contact with the public or press, dissemination of written reports or presentations to the community, community meetings, surveys, questionnaires, etc., shall remain under the control of the Board and the committee shall be required to obtain prior Board approval before engaging in such activities.*

Although well intentioned, several committees are not working under the scope of their charter. Committee work should be aligned with the Board-approved charter. The Board should approve all presentations, letters, and surveys, similar

to letters from Legislative Action Committee. In addition, work assigned to administration should be approved by the full Board. The Board may only act as a majority of its members.

Chairman Rubin asked if the Committee felt that this is meritorious to review further. The Committee discussed that the Board should have the opportunity to review a committee survey before sending it out. It was agreed that this topic did warrant additional discussion.

Chairman Rob Rubin requested a subcommittee to review this policy and report back to the Policy Committee on whether revisions should be made. Peggy Kelland, Barbara Goodman, and Dwight Bonk volunteered to participate on the subcommittee.

**6. 6240 Investments**

The Committee must review Policy 6240 on an annual basis. The policy was also reviewed by Assistant Superintendent Kristen Crandall. There are no changes recommended at this time.

**7. 6700 Purchasing**

The Committee must review Policy 6700 on an annual basis. The policy was also reviewed by Assistant Superintendent Kristen Crandall with two minor revisions.

Motion made by Barbara Goodman to change "Deputy Superintendent" to "Superintendent or designee" in the paragraph before the Competitive Bidding section. The motion was seconded by Peggy Kelland.

Yes: Rob Rubin, Barbara Goodman, John Lumia, Peggy Kelland, Dwight Bonk, Alberta Pedro

Motion carried. Policy recommended for First Reading, as amended.

**8. 7420 Energy Management Conservation**

The Capital Improvement Committee recommended setting the heating temperature to 68 degrees and the cooling season temperature at 76 degrees.

Motion made by Peggy Kelland, seconded by John Lumia.

Yes: Rob Rubin, Barbara Goodman, John Lumia, Peggy Kelland, Dwight Bonk,

No: Alberta Pedro

Motion carried.

The Committee discussed dressing in layers or putting on sweaters could keep the temperatures lower and still remain comfortable. In addition, it would save taxpayer dollars. Mr. Lumia asked Ms. Pedro why she voted no and she explained that perhaps having a two degree interval for the temperature setting may help teachers and students who spend over 8 hours a day in a building when often times the temperature is not consistent in different areas of the building or down a hall.

Motion made by Ms. Pedro to revise the temperature set to 68-70 degrees for cooling and 74-76 degrees for heating.

Yes: Rob Rubin, Barbara Goodman, John Lumia, Alberta Pedro

No: Dwight Bonk, Peggy Kelland

NOTE: After the Policy Committee Meeting, the District Clerk realized that the regulation currently in place for 7420 Energy Conservation actually has the cooling and heating temperatures and not the policy. The set temperatures have been in regulation since 2008. Chairman Rubin recommended that no action be taken on this item and it will be discussed at the next Policy Committee meeting.

9. **8414.5 Alcohol and Drug Testing of Drivers**

The Committee reviewed the NYSSBA draft policy, along with the recommendations from Attorney Knapp. The Committee agreed by consensus to recommend policy 8414.5, as amended by Attorney Knapp, for First Reading by the Board of Education.

10. **Cell Phones & Electronic Devices** - There have been teacher complaints about students using phones in the classroom. This is a function of the Code of Conduct. The Committee discussed that this is a matter for the building administration as the developmental needs of the student population is very different. Younger students don't realize the consequences. There needs to be consistency in the District. Suggestions discussed where different policies on cell phones for elementary, middle school, and high school. Teachers may use cell phone for instructional purposes. It was also a litigation issue when you take a student's phone and are now responsible for the phone. This topic is being currently reviewed by the Code of Conduct Committee.

The Policy Committee agreed by consensus to refer this review of the use of cell phones to the Code of Conduct Committee.

### **Agenda Items for the Next Meeting**

- 7420 Energy Conservation - temp set in regulation
- Consequences for False Accusations
- Cell Phone Use
- Sexual Harassment training for Board Members (*note: After the Policy Committee meeting, the attorney recommended the addition of "Board Members" to the Training section of the sexual harassment regulation. The Board was advised of the revision in the 2/22/19 Weekly Memo Review*).

### **Adjournment**

Motion by Rob Rubin to adjourn the Policy Committee meeting. Seconded by Barbara Goodman.

Yes: Rob Rubin, Peggy Kelland, Barbara Goodman, John Lumia, Dwight Bonk, Alberta Pedro

Motion carried.

The Committee adjourned at 4:26 p.m.